

Effective: 15 July 2020

Dear Travel Partners,

In view of the government requirement for immediate contact tracing as part of biosecurity risk management measures passenger contact information will now be set as the primary contact for all bookings, effective Jul 15, 2020. Our objective is to give our customers a better and safer experience when flying with Cebu Pacific.

To ensure that we can directly reach the passengers should they be at risk of infection or contamination, or for any developments or changes with regards to their flights, we ask for your cooperation and compliance in providing such information.

In the Guest Details Page, we've changed the field name from **"For schedule change advisory"** to **"Send flight-related notifications to."**

Kindly fill this field up with the accurate contact information (email address and contact number) of the actual passengers, Failure to comply with this requirement may result to a Debit Memo or a suspension/termination of its access to the system.

Rest assured that the only purpose of this requirement is ensure we are able to contact our passengers. We will continue to uphold data privacy and, more importantly, our relationship with you.

Please disseminate to all concerned.

Thank you.

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